



ENAYETPUR GRAM PANCHAYAT

Keshpur Panchayet Samity
Biswanathpur. ★ Paschim Medinipur

NOTICE INVITING E-TENDER

NIT NO. - 08-15/2026-27/EGP/15th CFC

Date: - 03.06.2026

Memo No : 74/EGP

E-Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

Annexure-A

NIT NO.	Name of the work	Site details	Source of Fund	ESTIMATED Amount (In Rs.)	Tender Amount (In Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion Period.
08	Sinking of Mark-II Tube well near Kalsa para at Maheshpur	Mouza - Maheshpur, J.L. NO - 628	15 th CFC	72084.00	72084.00	1450.00	60% of Similar Nature work	45 days
09	Sinking of Mark-II Tube well near Saiyed Ali house at Rupnarayanpur	Mouza - Rupnarayanpur, J.L. NO - 564	15 th CFC	72084.00	72084.00	1450.00	60% of Similar Nature work	45 days
10	Instalation of Submersible Pump with pipe line near near Mahata Para at Chakmansur	Mouza - Chakmansur, J.L. NO - 617	15 th CFC	248517.00	248517.00	5000.00	60% of Similar Nature work	45 days
11	Instalation of Submersible Pump with pipe line near Tarun Sing house at Biswanathpur Patna	Mouza - Biswanathpur patna, J.L. NO - 570	15 th CFC	199703.00	199703.00	4000.00	60% of Similar Nature work	45 days
12	Construction of concrete drain from Barapasa Pry. School to Kailas Karan house at Chotopasa	Mouza - Chotopasa, J.L. NO - 537	15 th CFC	300306.00	300306.00	6000.00	60% of Similar Nature work	45 days
13	Instalation of Submersible pump at Enayetpur ICDS for mother and child development	Mouza - Enayetpur, J.L. NO - 532	15 th CFC	130126.00	130126.00	2600.00	60% of Similar Nature work	45 days
14	Construction of concrete drain from Nadibundh to Hakim Hembram house at Ajodhyabarh	Mouza - Ajodhyabarh, J.L. NO - 529	15 th CFC	295704.00	295704.00	6000.00	60% of Similar Nature work	45 days
15	Construction of concrete drain from Ghoshdiha Shitala mandir to Gargaghar Danga at Ghoshdiha	Mouza - Ghoshdiha, J.L. NO - 534	15 th CFC	300306.00	300306.00	6000.00	60% of Similar Nature work	45 days

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BPM
G.P. - Patna B.O.



16/06/26

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Tender document and Demand Draft will have to be submitted within 25.06.2026, Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay for any reason. Technical Bid will be opened on 29.06.2026

Information to bidders:

1. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1.	Date of Uploading of NIT Documents (Online)	15.06.2026 till 18.00 hrs.
2.	Starting Date of Downloading of Documents (Online)	15.06.2026 till 18.00 hrs. onwards
3.	Last Date of Downloading of Documents (Online)	25.06.2026 till 17.00 PM
4.	Starting Date of Submission of Bid (Online)	15.06.2026 till 18.00 hrs. onwards
5.	Last Date of Submission of Bid (Online)	25.06.2026 till 17.00 PM
6.	Opening Date of Technical Bid (Online)	29.06.2026 from 11.00 AM
7.	Opening Date of Financial Bid (Online)	Will be declared after evaluation of Technical Bid
8.	Tender Processing fee	₹500.00 (Five hundred only) for each.

2. A tenderer may visit the site of works and its surroundings on his own cost in order to prepare bid for its submission.
- 3.. No cost of bidding shall be reimbursable by the Office of the Pradhan, Enayetpur Gram Panchayat. Authority may accept or reject any tender without assigning any reason, whatsoever, and is not liable for any cost that might have incurred by a Bidder.
4. Refund of EMD: The Earnest Money of all the unsuccessful Tenderers will be refunded from Enayetpur Gram Panchayat office.
5. The Earnest Money deposited by a successful Tenderer will be converted into Security deposit and the balance amount for security deposit @8.00% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the total work done (final bill value) from the Security Money for performance of work. No interest on Security Deposit will be paid by the Tender accepting Authority.
6. The willing tenderers may remain present at the time of Opening of Tender.
7. The Pradhan, Enayetpur Gram Panchayat reserves the right to cancel the e-NIT due to un-avoidable circumstances and no claim in this respect will be entertained.
8. A tenderer's bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice of the Tender Inviting Authority scrutiny that the credential or any other papers of a tenderer are manufactured/ fabricated, etc.
9. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tender, found necessary, before issuance of the Work Order and the work order will not be issued in favour of the tenderer if found on verification that such documents submitted by him is either manufactured or fabricated, etc.
10. A clause stated in the later notification will supersede the corresponding one mentioned in former notification in the following sequence:-
 - a). Tender Form as prescribed.
 - b). NIT.
 - c). Special Terms & Conditions.
 - d). Technical Bid.
 - e). Financial Bid.
11. Evaluation of Technical & Financial Bid will be held at the Chamber of the Pradhan, Enayetpur Gram Panchayat mentioned in Para 09. of this NIT.

INSTRUCTIONS TO BIDDERS

1. **General Guidance for e-Tendering:** Instructions/ Guidelines for electronic submission of the tenders have been annexed for guidance/ assistance of the tenderers to participate in e-tendering.
2. **Registration of Tenderer:** Any Tenderer willing to participate in e-Tendering will have to get himself enrolled & registered with the government e-procurement system by logging on to <http://robtenders.nic.in>. The tenderer is to click on the link for e-tendering site as given on the web portal.
3. **Digital Signature Certificate (DSC):** For submission of tenders, each tenderer is required to obtain a

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Digital Signature Certificate (DSC) from the approved service provider or the National Informatics Centre (NIC) & payment of requisite amount, the details of which are available at the website.

4. A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents, from computers once he logs on to the website using Digital Signature Certificate.

5. Submission of Tenders: General Process of Submission:

Both the Technical Bid and Financial Bid in separate folders will have to be submitted online in the website at a time & each work before the notified date & time using the Digital Signature Certificates (DSC) and virus scanned and digitally signed copies of documents should also be uploaded in the website (These documents will get encrypted & transformed into non-readable formats).

COVER "A"

Technical Bid

(Technical Bid **should** contain scanned copies of the following in one cover)

- i). Scanned copy of Trade License.
 - ii). Scanned copy of proper Credential Certificate in form of Completion Certificate/ Payment Certificate of at least construction work having a magnitude of 60% (Sixty) percent of the amount put to tender under the State Government its undertaking or the Central Government or its undertaking or any Statutory Body during the last 03 (Three) years from the date of issue of this Notice.
 - iii). Scanned copies of Professional Tax (P Tax) Deposit Receipt/ current Challan for the Financial Year 2024-25, last three years I.T. return, PAN Card, the GSTIN Registration Certificate.
 - iv). Scanned copy of Registration Certificate under the Companies Act. (If applicable).
 - v). Scanned copy of Registered Deed of Partnership Firm/ Article of Association & Memorandum (if applicable).
 - vi). Scanned copy of Power of Attorney (for Partnership Firm/ Private Limited Company), (if applicable)
 - vii). Scanned copy of upto date "No Objection Certificate" issued by the Assistant Registrar of Co-Operative Societies (ARCS), (if applicable).
 - viii). **An Engineering Co-Operative Society**, if not categorically mentioned in NIT, will have to submit credential mentioned above and is not exempted from deposit of Earnest Money only.
- N.B.: Original copies of all documents have to be produced on demand for checking otherwise tender will be rejected.*

COVER "B"

Financial Bid

The Financial Proposal should contain the following documents in one cover (folder). i.e. The Contractor is to quote rate (percentage Above/ Below/ At Par) online through computer in the space marked for quoting rate in Bill of Materials (BOQ), only downloaded copies of the above documents are to be uploaded duly virus scanned & Digitally Signed by Contractor.

8. Rejection of Bid:

The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time prior to the award of contract without thereby incurring any liability to the affected Bidder or Bidders any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

9. Tender Selection Committee:

- i) The Committee will act for recommendation of technically and subsequently financially qualified bidders.
- ii) Intending Tenderers may remain present during the Scrutiny of Technical & Financial Bids. Technical Bids will be opened first and the defective tender will be summarily be rejected.

Annexure-B

Terms & Conditions: -

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid GST registration Certificate with latest E-Return acknowledgement, last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/Licence from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled and earnest money may be forfeited.
5. Bidders must quote rates in absolute numerical values (both in figures and words) against the estimated cost. Rate quoted

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- percentage term will be rejected.
- Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright
 8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders
 9. Environmental and social safeguards issues pertaining to the tender work will also be discussed and explained in the meeting.
 10. Earnest money should be deposited in Demand Draft / RTGS / NEFT in favour of the Pradhan, Enayetpur Gram Panchayat (Indian Bank, Branch – Biswanathpur, A/C NO- 22434463112, IFSC – IDIB000B843) and will be refunded/forfeited as the case may be. The bidder must collect receipt from Gram Panchayat office. Earnest money may be forfeited for any breach of Terms & Conditions.
 11. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 6 months.
 12. Taxes will be deducted as per existing rates fixed by the respective department of the government.
 13. Site visit may be done by the bidders at their own cost.
 14. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
 15. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either too high or low than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
 16. Successful Bidder will have to execute a formal agreement on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
 17. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
 18. Quoted rate shall be inclusive of all charges including all taxes as applicable.
 19. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
 20. The successful tenderer will have to procure Non-Judicial Stamp paper in his/her own cost.
 21. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Tenderer must be submitted in Sealed Tender addressed to Pradhan, Enayetpur Gram Panchayat, Biswanathpur, District –Paschim Medinipur.

Memo No:- 74/EGP

Memo Date :-03.06.2026

Copy Forwarded for information & their Notice board To:-

- 1) The Block Development Officer, Keshpur Paschim Medinipur.
- 2) The Post Officer, Biswanathpur, Paschim Medinipur.
- 3) Indian Bank, Biswanathpur, Paschim Medinipur.
- 4) GP OFFICE NOTICE BOARD
- 5) SDO Office, Paschim Medinipur
- 6) ISGP Cell, Sadar Sub Division, Paschim Medinipur

Pradhan
Enayetpur Gram Panchayat
Enayetpur Gram Panchayat